

Guidelines for Abstracts: Content and Format

Abstracts should be submitted by 30 April 2019

Full Presentations

Full presentations will be allotted **15 minutes** (12 minutes presentation and 3 minutes, questions/discussion included).

Speed Presentations

Speed presentations will be allotted **5 minutes** (questions included).

- Abstracts need to be submitted for both full and speed presentations.
- Presentation time limits will be strictly enforced during the conference.
- There will not be a poster session.

Content Guidelines

The scientific committee will review all abstracts for final approval. However, the onus is on the presenting author to ensure that the abstract has been proofread and that the grammar and spelling are correct. Abstracts based on post-graduate study proposals, or those that reflect intended future research will not be considered for full presentations but could be considered as speed presentations. The review committee may designate a proposed full presentation as a speed talk and *vice versa*.

The committee will not review any data presented in the abstracts, but abstracts should have apparent relevance to the theme of the conference, should be based on scientific research or clear management objectives and not based on opinion. Emphasise the results of a study or the practical application of a management project or programme.

Efforts will be made to accommodate all contributions related to the main theme and sub-themes, but should a larger number of topics be received, presentations will be selected based on the relevance to proposed subthemes:

The proposed Main Theme and Sub-themes are:

Sustainable landscapes for wildlife conservation and management

- Conservation management and its effects on species, food-webs and ecosystem functioning
- Managing biodiversity in the face of disturbance and extreme events
- Wildlife management in peri-urban landscapes
- Management of biodiversity under threat of biological invasions
- Social-ecological approaches to wildlife management

Common names of organisms may be used in the abstract title and body, but species names and authorities must be provided in the body of the abstract on first usage. Ensure that all scientific names in the title and body of the abstract are italicised.

If the abstract is accepted, you will be provided with further information on operating system requirements for your presentation, instructions on getting your presentation loaded, etc. Microsoft PowerPoint is strongly preferred for oral presentations.

Please pay attention to the required abstract format to avoid delays resulting from your abstract being sent back to correct the formatting issues. Abstracts longer than 250 words will be returned to the presenter to be shortened.

Abstracts must be submitted electronically by attaching a Microsoft Word document with the abstract to an email message.

The email must include the information:

To: elma@mweb.co.za

Email subject line: Presenter name and indicate if you are submitting a full presentation or speed presentation

Email body:

- Presenter name
- Affiliation
- Preferred email address
- Attached abstract following the specified guidelines

You will be notified of receipt via email.

You will receive feedback on the outcome of your submission after 15 May 2019

If you have questions contact the SAWMA Secretariat, Elma Marais, Tel: +27 (021) 5541297; email: elma@mweb.co.za

Abstract Content and Style

Each submitted abstract must include the following and adhere to these guidelines – please also see the example below

- **Format – Use the template provided.** All spacing within the title/author area, abstract body and conference topic should be **single-spaced** and separated from each other by a single space.
- **Title** – (centred, bold) The title must be in sentence case.
- **Author(s)** – (centred, bold) List the full first name followed by initials and last names of each author. Underline the presenting author
- **Affiliation information of each author** - (centred, italics) Use numeric superscript to identify multiple authors with different affiliations (follow template format). Do not use superscripts for single authors or multiples from the same affiliation.
- **Presenter's contact information** – (centred) only email.
- **Body of Abstract** – (justified) Abstracts must not exceed 250 words. Abstracts longer than 250 words will be rejected. If there is more than one paragraph, single space between paragraphs and do not indent.

Also see the abstract template supplied on the conference page <http://sawma.co.za/conference-2019/>

Should you have further enquiries please contact:

Elma Marais: E-mail address: elma@mweb.co.za; Tel: 021-554129